CUSTOMER INSTRUCTIONS

PLEASE READ AND FAMILIARIZE YOURSELF WITH ALL INSTRUCTIONS BEFORE USING THIS PRODUCT. If you have trouble understanding these instructions contact your dealer or Winco customer support, (800) 237-3377 before attempting to use this product; otherwise injury may occur.

Winco assumes no responsibility for damage or injury caused by improper assembly, installation, use, or maintenance of these products.

【WARNING】

1. READ AND FOLLOW ALL DIRECTIONS.
2. NEVER use tables as a restraint.
3. DO NOT put hands, feet or clothing into any openings when changing recliner positions. Attendant MUST confirm that users hands & feet are clear of moving parts when changing recliner positions or INJURY MAY RESULT.
4. Stay clear of the recline mechanisms.
5. Remove or move chair accessories out of the way of patients legs (ie. over-lap table & pivot table) when reclining/changing position of patient.
6. Periodically, recheck tightness of all nuts, bolts and screws.
7. NEVER use the tables or chair arms or backrest or legrest as a seat; SERIOUS INJURY MAY OCCUR.
8. Chair MUST be in full upright position with casters locked when a patient enters or exits chair.
9. NEVER allow a patient to exit a reclined chair with position-lock engaged or SERIOUS INJURY MAY RESULT.
10. LOCK casters at all times when chair is stationary. UNLOCK casters when moving/transporting chair.
11. Chair must ALWAYS be positioned on a level surface.
12. DO NOT use recliner for Transporting in or with ANY type of vehicle or trailer. Winco recliners have not been tested or approved for use by an occupant in any type of vehicle or trailer.
13. Immediately remove from service; Any recliner with broken recline mechanisms, torn upholstery, or other mechanical or visible damage.
14. USE ONLY WINCO AUTHORIZED REPLACEMENT PARTS.
15. NEVER EXCEED the recommended weight capacity of 275 lbs. (124.7 kg).
16. SAVE THESE INSTRUCTIONS for future reference and training.

DO NOT LIFT OR CHANGE CHAIR POSITION BY USING THE LEGREST. THIS COULD CAUSE INJURY TO USER OR DAMAGE TO THE RECLINE MECHANISM AND WILL VOID WARRANTY. ALWAYS CHANGE POSITION FROM BACK OF CHAIR.

Tools needed:
- Scissors or box cutter to aid in removal of packing material
- If Optional Lateral Supports (LS) ordered you will need a Phillips screwdriver for assembly.

PLEASE READ AND FAMILIARIZE YOURSELF WITH ALL INSTRUCTIONS BEFORE PROCEEDING WITH ASSEMBLY

Install the Back:

1. After checking your product for any shipping damage, chair needs to be positioned upright on level surface. Remove packing material & hardware. Cut tape & plastic with scissors, being careful not to damage upholstery.

2. Slide the Back Frame over the 7/8" tubes of the Seat Frame. (FIG. 1 & 1A)
   NOTE: To ease assembly, spray the Seat Frame Rail ends with WD-40 (or similar lubricant approved by your facility).

3. Depress the ¼" Snap Button in Seat Frame while pushing down on one side of Back Frame. (FIG. 1 & 1A)
4. Repeat procedure on opposite side until both Snap Buttons are snapped into corresponding holes of Back Frame. 

**WARNING:** Failure to lock back and seat frames together may cause injury.

**Operation of the Chair:**

5. NON-RESTRAINT: To make the chair permanently non-restraint, unbolt the Position Lock Bar from the back of the chair.

6. POSITION LOCK: Attendant may hold the chair in a reclined position by engaging the Position Lock. To safely accomplish this, recline the chair to the 2nd or 3rd recline position and lower the Position Lock with your hand until the notches on the Position Lock bars engage with the Position Lock Pins. To release Position Lock, raise the Position Lock off of the Pins and return chair to upright position.

**WARNING:** Attendant must release Position Lock before patient can exit chair – If patient attempts to exit chair with Position Lock engaged, SERIOUS INJURY MAY RESULT.

**WARNING:** Failure to release the Position Lock before changing positions will result in damage to the chair and void the warranty.

7. To ensure proper operation of the reclining mechanism, lubricate all pivot points with a silicone lubricant at least twice yearly.

**Wrinkles in Vinyl** – Storage and shipping can cause wrinkles of the vinyl on your Winco chair. This is normal. Please allow 1-2 weeks at room temperature (approx. 70 degrees) to allow for vinyl to expand back to original appearance.

Periodically recheck tightness of all screws and bolts, and never use the chair arms, backrest, legrest or tray as a seat or the tray as a restraint.

**Operating Instructions for OPTIONS available for your recliner:**

1. Use Phillips screwdriver to loosen the upper Back Frame screw (do not remove).
2. Position the T-slot on Lateral Support Bracket around the screw between Back Frame and Upholstered Back.
3. Be sure that screw is seated completely in T-slot and Lateral Support drops down into T-slot.
4. Re-tighten the upper Back Frame screw. (REPEAT FOR BOTH SIDES)
*Side-Table*

**To position side-tables**
1. To raise table, grasp center of table and gently raise into place. Table will automatically lock into place when released.
2. To lower table, grasp table at the center, raise and pivot down in one movement.

*Pivot Table*

**“Lap Position”**
1. To place pivot-table in “lap” position, pivot the table away from chair and pull over lap.
2. Tighten star-knob to secure the pivot-table in the lap position

**“Exit” Position**
1. With the table in the “lap” position, loosen star-knob & push table away to exit chair.

**Remove Pivot-Table**
1. Loosen pivot-table star knob
2. Pull up on pivot-table until the table stem comes out of the black bracket.

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**Other available Options:**

- IV Pole
- Contoured Headrest CH00
- Torso Support TS00
- Side Cushion SC00

Visit our website [www.wincomfg.com/product-documents/parts-lists](http://www.wincomfg.com/product-documents/parts-lists) for a complete parts list catalog of your chair or call Customer Service @ 1-800-237-3377 to request it by mail.
GENERAL CARE & CLEANING:

- REGULARLY lubricate pivot points on the recline mechanism with a lubricant approved by your facility. Periodically position the chair back into full recline position to keep the gas cylinder lubricated.
- Periodically inspect tightness of all screws, bolts, and nuts.
Winco furnishings are built to provide durable reliable service when properly cared for.
In general all of our products should be 1) Cleaned 2) Rinsed 3) Allowed to air dry.

It is important to note that disinfecting a product is not the same as cleaning the product. Disinfectants alone will not provide adequate cleaning, they do not have grease or oil cutting properties to remove grime or hair and skin oils. Over time, the appearance and feel and performance of your upholstery may diminish if not cleaned properly

CLEANING:
Remove grime, hair and body oils; Your furnishings should be cleaned with mild soap & water solution and a damp cloth on a regular basis (especially where skin & hair make contact with upholstery). Avoid harsh detergents that could damage the upholstery or finish of your recliner. If the furnishing is disinfected with bleach, it MUST be wiped off using only clean water on a damp cloth and then be allowed to air dry. Failure to rinse upholstery with clean water can result in a build-up of residues over time that can dry out the upholstery and cause changes to the look and feel of the upholstery and eventually can lead to cracking.
Products with the following markings are intended for commercial use only.

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Visit our website www.wincomfg.com/product-documents/parts-lists for a complete parts list catalog of your chair or call Customer Service @ 1-800-237-3377 to request it by mail.
Other Quality Winco Medical Furnishings You May Be Interested In:

Clinical Recliners

Convalescent (LTC) Recliners

Exam Tables

Privacy Screens

Specialty Chair Stretcher-Chair

Stools

Oncology and Dialysis Chairs

Visit us online at www.wincomfg.com
TERMS

Winco Mfg., Llc. warrants this product to be free of manufacturer’s defects in material and workmanship, provided that the product is used according to normal operating conditions and proper maintenance intended by manufacturer. This warranty is available only to the original retail purchaser, is non-transferable and commences on the date of retail sale; proof of purchase required.

**Limited One Year Product Warranty:** Winco Mfg., LLC warrants the complete product for one (1) year. At Winco Mfg., LLC. sole discretion, it may repair or replace any components freight free that are found to be defective during the first year. Winco Mfg., LLC. shall not be liable for any labor, or any other costs incurred as a result of or in conjunction with a warranty claim.

**Limited Three Year Warranty:** Winco Mfg., LLC warrants recliner mechanisms, electrical components, vinyl panels and Vinyl on upholstered parts [from cracking or delaminating] pressurized gas springs, and casters, when new, for a period of three (3) years. At Winco Mfg., LLC. 's sole discretion, it may repair or replace components found to be defective. Winco Mfg., LLC. shall not be liable for any labor, shipping or any other costs incurred as a result of or in conjunction with a warranty claim.

**Limited Lifetime Frame Warranty:** Winco Mfg., LLC warrants steel and aluminum base frames for all products, when new, for the lifetime of the original purchaser. This limited warranty does not apply to paint/finish or any components attached to the frame such as: upholstery, foam, casters, mechanisms or related parts that are covered under above warranties. Winco Mfg., LLC. shall not be liable for any labor, shipping or any other costs incurred as a result of or in conjunction with a warranty claim.

The purchaser’s exclusive remedy under this warranty shall be limited to such repair or replacement of defective components at Winco Mfg., LLC. sole discretion. For warranty service, contact the dealer that the product was originally purchased from or Winco Mfg., LLC directly.

**EXCLUSIONS**

There are no other warranties, conditions, representations or guarantees, express or implied, made or intended by Winco Mfg., LLC and all other warranties, conditions, representations or guarantees including any warranties, conditions, representations or guarantees under any Sale of Good Act or Like legislation or statute is hereby expressly excluded. Any and all other implied warranties shall not extend beyond the duration of the express warranty. Liability for incidental or consequential damages is excluded to the extent permitted by law. Some states do not allow the exclusion or limitation so the above limitation or exclusion may not apply to you. This warranty gives you specific legal rights. In addition you may also have other rights, which vary from state to state.

**GENERAL PROVISIONS**

No warranty herein contained or set out shall apply when damage or repair is caused by any of the following:

1. Damage in transit.
2. Accident, alteration, abuse or misuse of product i.e. exceeding weight capacities, applying inordinate pressure to footrest/leg rest, use in Mental Health facilities like institutions or, any unintended use of the product or use in unintended environments (i.e. outdoor, showers, MRI rooms, etc.)
3. Fire, water damage, theft, war, riot, hostility, acts of God.

*Examples contained in this list are not to be construed as all-inclusive.*

Design, appearance, parts, & construction are subject to change without notice